

**MINUTES OF THE 28<sup>TH</sup> ANNUAL GENERAL MEETING OF THE  
ENGINEERING PROFESSIONS ASSOCIATION HELD AT  
THE BAUERNSTUBE FAMILY RESTAURANT  
ON 18 NOVEMBER 2004 AT 18:00**

**EPA COUNCIL MEMBERS**

**PRESENT:**

S Tekie	President
H Weinert	Vice-President
F Jeske	Electrical Discipline
J Hennes	Namit division
C Davy	Co-opted member
E Albrecht	Technical Discipline
U C Wilson	Administration / Secretary

**APOLOGIES:**

J Runji	Co-opted member
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**EPA MEMBERS**

**PRESENT:**

A van der Merwe	R O'Malley
L Redecker	N Louw

**APOLOGIES:**

H Seelenbinder	G Diehl	H Lerch
U Böhlke	J Lamprecht	J Bierberg
H Oberprieler	F Biederlack	J Langford
G Kleber	J Essmann	V Fischer-Buder
G Penzhorn	V Hibbert	G Seydack
W Hepkema	H Dedekind	G Howard
P Weder	H Hess	

**1. WELCOME AND OPENING**

The President, Ms. S Tekie, opened the 28<sup>th</sup> Annual General Meeting at 18:10 and welcomed all members present.

**2. APPROVAL OF MINUTES OF PREVIOUS ANNUAL GENERAL MEETING**

Ms. S Tekie read the minutes of the previous Annual General Meeting. Subject to the correction of "...seconded by Mr. G Seydack" under item 2 the minutes were approved as being a true reflection of the proceedings of the previous AGM on the proposal of Ms. S Tekie and seconded by Mr. F Jeske.

**3. MATTERS ARISING FROM THE PREVIOUS MINUTES**

No matters arose from the previous AGM minutes.

**4. PRESIDENT'S REPORT**

Ms. S Tekie presented her president's report, a copy of which is attached hereto. In her report she touched on the various events that had taken place during the year, i.e. The Young Engineers Construction Project (Bridge Building Competition), the EPA Golf Day and the situation regarding the bursary schemes administered by the EPA.

**5. FINANCIAL REPORT**

Mr. F Jeske presented the financial report.  
The amount for N\$54,092.00 allocated to Consulting Services under expenditure was queried and is to be verified with the auditors.  
From the financial statements it was further obvious that more membership fees remained outstanding than in previous years. Mrs. U C Wilson explained that in several cases memberships had been cancelled as far back as two years but that the records and the accounting system as handed over had not been updated accordingly, thus still reflecting fees collectable from members that had resigned.  
Subject to verification of the above amount allocated to Consulting Services the Financial Statements were approved on the proposal of Ms. S Tekie, seconded by Mr. E Albrecht.

**6. ANNOUNCEMENT OF NEW COUNCIL MEMBERS**

There being no new nominations for council members, the following council members offered to continue serving in the respective positions:

President	S Tekie	
Vice-President	F Jeske	
Electrical Discipline	H Weinert	
Technical Discipline	E Albrecht	
Co-opted member	C Davy	
NAMIT	J Hennes	
Co-opted member	J Runji	(to be confirmed)

The President, Ms S Tekie thanked all council members for offering their services for yet another year.

**7. MATTERS ARISING FROM PRESIDENT'S REPORT**

No matters were raised under this item.

**8. GENERAL**

On the matter of very poor attendance of members at the Annual General Meetings it was proposed to send out even more reminder notices, to schedule the AGM earlier in the year so as to avoid the general function filled year-end and also to hold it within 6 months of the association's financial year end as stipulated in the constitution.

With regard to the general complacency of members to actively participate in the EPA operations it was proposed to hold a strategic meeting with the entire membership in order to revisit the constitution, possibly to define a new mission statement and to find ways of making the EPA more attractive to members, but more specifically to encourage younger engineers to become more actively involved. To this end it was also proposed that the EPA should be more instrumental in assisting young engineers to reach a professional status.

While recognising the difficulty of sourcing good trainers, it was agreed that the EPA should play a more prominent role in facilitating training courses to keep its members up to date with technology. The hope was expressed that the EPA's role as technical training facilitator will become more important once the Engineering Council of Namibia has introduced a compulsory Continued Professional Development (CPD) programme as planned for all registered professionals. It was proposed to conduct a survey amongst the membership in order to establish the need for training and in which fields this training is required.

It was further agreed that publicity for the EPA should be increased through more public relations efforts.

**9. CLOSURE**

There being nothing further to discuss Ms. S Tekie thanked all members present for attending the meeting and invited them with their partners for a social dinner.

The meeting closed at 18:55.

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PRESIDENT

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VICE-PRESIDENT

.....  
DATE

Attached:       President's report  
                      Financial Statement 2003/2004